

APPLICATION FOR MEMBERSHIP

1. Name: \_\_\_\_\_
2. Office Address: \_\_\_\_\_  
  
Telephone: \_\_\_\_\_ FAX: \_\_\_\_\_ e-mail: \_\_\_\_\_
3. I am a partner in, employed by, or associated with the following law firm, (if any):  
\_\_\_\_\_
4. I was admitted to practice in the State of California on : \_\_\_\_\_
5. In addition to California, I am admitted to practice before the following jurisdictions: \_\_\_\_\_  
\_\_\_\_\_
6. I am a member in good standing of the State Bar of California, and my State Bar number is:  
\_\_\_\_\_
7. I ( ) am, ( ) am not a member of the Glendale Bar Association.
8. ( ) I carry a policy of Errors and Omissions\* for professional malpractice, with an effective date of \_\_\_\_\_, and a termination date of \_\_\_\_\_, policy number \_\_\_\_\_ with \_\_\_\_\_ Insurance Company.  
  
( ) A copy of the face sheet of the policy or a certificate of insurance is attached to this application.
9. I hereby apply for registration in the Lawyer Referral Service of the Glendale Bar Association. I am familiar with the Rules Governing the Service, and each of the subject matter panels for which I have applied, and agree to abide by such rules, and any amendments or additions to the rules which may be approved by the Lawyer Referral Committee of the Glendale Bar Association in the future.
10. I recognize the Lawyer Referral Service as a means and opportunity whereby the legal profession can render service to the public. Accordingly, I agree to use my best efforts to represent clients referred to me by the Service, and to consider the client's ability to pay in setting my fees.  
  
\*Errors and Omissions insurance in an amount not less than \$100,000 for each occurrence and \$300,000 aggregate per year is required by the California State Bar (See Rule 6, Section 6.3 of the Minimum Standards for a Lawyer Referral Service).
11. I agree to submit all fee disputes with clients sent to me by the Service to arbitration with the Glendale Bar Association Fee Arbitration Committee.

12. I agree to abide by the following rules concerning fees collected by me from any client sent to me by the Service:
- a. Of the initial \$35.00 fee collected from the client (see Rules Governing the Service, Rule 5: Section A-1 for exceptions), I agree to promptly submit the entire amount to the Service, together with the return letter indicating the status of the case. I will return the letter regardless of fees collected.
  - b. For Personal Injury panel referrals only: There shall be no charge to the client for the initial consultation. Upon being retained, I will submit the sum of \$50.00 to the Service. If no case is opened, I will owe the Service nothing for the consultation.
  - c. For services rendered in excess of a one-half hour consultation, I understand that I may charge my regular fees, subject to the rules indicated below.
  - d. I shall keep my client advised of the fees, and whenever possible reduce fee arrangements to writing.
  - e. I agree to remit to the Service 15% of all fees received after the initial consultation. I also understand that if the total fee charged the client, excluding the initial consultation fee, is \$50.00 or less, there will be no 15% assessment.
  - f. I agree to promptly report to the Service, upon receipt of a request to do so, the status of all referred cases, the amount of fees collected, and the amount of fees outstanding. Said information shall be reported in no more than 20 days from the date of request.
  - g. I understand that I may resign from the Service at any time, but 15% of all fees collected from cases referred to me by the Service shall be paid regardless of the time earned.
13. ( ) I have never been disciplined (including suspended, placed on probation, reprimanded or disbarred) by the State Bar of California, or any other attorney-licensing body.
- ( ) I have been disciplined in the past (attach separate letter giving full details).
14. I agree to report promptly to the governing committee of the Service any disciplinary action taken against me by the State Bar, including probation, suspension, disbarment, or public or private reprimands.
15. I apply for membership on the General and following subject matter panels, and certify that I have the requisite experience as indicated by the case names and numbers given:
- a. ( ) General Panel
  - b. ( ) Criminal Law Panel - I am certified as a criminal law specialist, or I have tried through jury trial the following two misdemeanor or felony jury trials within two years of this application:

Court \_\_\_\_\_ Name \_\_\_\_\_ # \_\_\_\_\_ Yr. \_\_\_\_\_

Court \_\_\_\_\_ Name \_\_\_\_\_ # \_\_\_\_\_ Yr. \_\_\_\_\_

c. ( ) Probate, Will and Estate Planning - I am certified as a tax specialist, or I have drafted at least five wills, one of which involves estate planning and trusts, and have handled the following three Decedant Estate probates within two years of this application:

Court \_\_\_\_\_ Name \_\_\_\_\_ # \_\_\_\_\_ Yr. \_\_\_\_\_

Court \_\_\_\_\_ Name \_\_\_\_\_ # \_\_\_\_\_ Yr. \_\_\_\_\_

Court \_\_\_\_\_ Name \_\_\_\_\_ # \_\_\_\_\_ Yr. \_\_\_\_\_

d. ( ) Family Law (Includes all matter related to advice and handling of proceedings involving annulment or dissolution of marriage, legal separation, support enforcement, custody and change of name as well as advice and preparation of settlement agreements and related family transactions.

I am certified as a Family Law specialist \_\_\_\_\_ or, I have successfully handled to final judgement, at least three dissolution of marriage cases, two contested order-to-show cause proceedings, drafted at least one property settlement agreement and one temporary restraining order within the past two years.

DISSOLUTION OF MARRIAGE:

Court \_\_\_\_\_ Name \_\_\_\_\_ # \_\_\_\_\_ Yr. \_\_\_\_\_

Court \_\_\_\_\_ Name \_\_\_\_\_ # \_\_\_\_\_ Yr. \_\_\_\_\_

Court \_\_\_\_\_ Name \_\_\_\_\_ # \_\_\_\_\_ Yr. \_\_\_\_\_

ORDER-TO-SHOW CAUSE PROCEEDINGS:

Court \_\_\_\_\_ Name \_\_\_\_\_ # \_\_\_\_\_ Yr. \_\_\_\_\_

Court \_\_\_\_\_ Name \_\_\_\_\_ # \_\_\_\_\_ Yr. \_\_\_\_\_

PROPERTY SETTLEMENT AGREEMENT:

Court \_\_\_\_\_ Name \_\_\_\_\_ # \_\_\_\_\_ Yr. \_\_\_\_\_

TEMPORARY RESTRAINING ORDER:

Court \_\_\_\_\_ Name \_\_\_\_\_ # \_\_\_\_\_ Yr. \_\_\_\_\_

In order to be referred matters involving child custody you must have handled at least one custody dispute through final resolution. You must also have handled at least one contested hearing at which you were required to examine, cross-examine or prepare an expert witness.

CHILD CUSTODY DISPUTE:

Court \_\_\_\_\_ Name \_\_\_\_\_ # \_\_\_\_\_ Yr. \_\_\_\_\_

CHILD CUSTODY HEARING WITH EXPERT WITNESS:

Court \_\_\_\_\_ Name \_\_\_\_\_ # \_\_\_\_\_ Yr. \_\_\_\_\_

In order to be referred dissolutions involving a family business, you must have handled at least one case in which you were required to make a valuation of the business of a self-employed spouse, and have examined, cross-examined or prepared at least one expert witness.

DISSOLUTION INVOLVING A FAMILY BUSINESS:

Court \_\_\_\_\_ Name \_\_\_\_\_ # \_\_\_\_\_ Yr. \_\_\_\_\_

- e. ( ) Personal Injury - Includes all matters related to tort claims against persons or entities, including negligence matters, personal injury claims, property damage, wrongful death cases, intentional torts and all forms of accidents.

Within the past five years, I have prepared and tried at least one personal injury case to verdict or arbitration decision and taken at least four such cases to settlement.

TO TRIAL OR ARBITRATION DECISION:

Court \_\_\_\_\_ Name \_\_\_\_\_ # \_\_\_\_\_ Yr. \_\_\_\_\_

TO SETTLEMENT:

Court \_\_\_\_\_ Name \_\_\_\_\_ # \_\_\_\_\_ Yr. \_\_\_\_\_

Court \_\_\_\_\_ Name \_\_\_\_\_ # \_\_\_\_\_ Yr. \_\_\_\_\_

Court \_\_\_\_\_ Name \_\_\_\_\_ # \_\_\_\_\_ Yr. \_\_\_\_\_

Court \_\_\_\_\_ Name \_\_\_\_\_ # \_\_\_\_\_ Yr. \_\_\_\_\_

Please check the categories listed below in which you feel qualified and will accept personal injury referrals.

- \_\_\_\_\_ Admiralty personal injuries
- \_\_\_\_\_ Assault and/or battery and other intentional torts
- \_\_\_\_\_ Automobile accidents
- \_\_\_\_\_ Aviation accidents
- \_\_\_\_\_ Federal Employers Liability Act
- \_\_\_\_\_ Insurance Bad Faith
- \_\_\_\_\_ Legal Malpractice

- \_\_\_\_\_ Libel, Slander or harassment
- \_\_\_\_\_ Medical Malpractice
- \_\_\_\_\_ Other professional malpractice
- \_\_\_\_\_ Police/prison brutality
- \_\_\_\_\_ Products liability
- \_\_\_\_\_ Railroad accidents
- \_\_\_\_\_ Slip and Fall
- \_\_\_\_\_ Wrongful death
- \_\_\_\_\_ Wrongful termination

f. ( ) Real Property - I have attended, either as a student or teacher, and completed programs of study relating to the practice of Real Property law aggregating, during the three years immediately preceding the application, no fewer than six (6) hours.

1. Experience Criteria

A. Residential Transactions:

In order to be referred matters involving residential transactions, the applicant must have, within the three years immediately preceding filing of the application:

- (1) Either prepared escrow instructions or supervised the administration and closing of an escrow; and
- (2) Handled one or more matters in three (3) of the following five (5) categories:

- \_\_\_\_\_ Negotiation of and drafting documentation for, or litigation (including unlawful detainer) concerning a residential lease of real property;
- \_\_\_\_\_ Negotiation for a consummation of, or litigation concerning , a residential sale of property;
- \_\_\_\_\_ Preparation or review of a note and deed of trust;
- \_\_\_\_\_ Foreclosure proceedings;
- \_\_\_\_\_ Completion of one other type of real property transaction, concerning for example, assignments, mineral rights, zoning and subdivisions, architect and building contracts, or mechanics liens.

B. Commercial Transactions:

In order to be referred matters involving commercial transaction, the applicant must have handled, within the three years immediately preceding filing of the application, one or more matters in the following categories:

- \_\_\_\_\_ Negotiation of and drafting documentation for, or litigation concerning a sale of commercial or industrial property;

- \_\_\_\_\_ Negotiation of and drafting documentation for, or litigation concerning a lease of non-residential property, for example a ground lease, building lease or office space lease;
- \_\_\_\_\_ Representation of the borrower or lender in obtaining financing for commercial property.

C. Condemnation

In order to be referred matters involving condemnation, the applicant must have had primary responsibility within the last three years immediately preceding filing of the application, for handling at least three (3) condemnation cases (for either condemnee or condemnor) in which a complaint was filed. Such cases must have included at least one contested trial handled to the point of judgment, and must have involved any three of the following issues:

- \_\_\_\_\_ Public use, including questions of excess condemnation and future use;
- \_\_\_\_\_ Severance damages relating to availability of amenities (such as water, sewer, road access) or the taking of a portion of a parcel of property;
- \_\_\_\_\_ Immediate possession;
- \_\_\_\_\_ Necessity for taking particular parcel;
- \_\_\_\_\_ Division of compensation among divided interests (for example, leaseholds, liens, future interests);
- \_\_\_\_\_ Special valuation problems including valuation date, goodwill, easements, improvement involving commercial, office or industrial buildings’
- \_\_\_\_\_ Inverse condemnation;
- \_\_\_\_\_ Power of entity to exercise eminent domain, including quasi-public or private condemnation.

D. Zoning, Planning and Subdivision

In order to be referred matters involving zoning, planning and subdivision, during the three years immediately preceding filing of the application, the applicant must have:

- (a) Made at least two appearances (of which at least one must have involved a commercial, as opposed to residential, transaction) before a Planning Commission, City Council, Board of Supervisors, or other agency to secure:
  - \_\_\_\_\_ Rezoning amendment;
  - \_\_\_\_\_ Conditional use permit;
  - \_\_\_\_\_ Variance;
  - \_\_\_\_\_ Exception;
  - \_\_\_\_\_ Approval of a tentative subdivision map;
  - \_\_\_\_\_ Approval concerning other matters relating to land use regulation;

**OR**

- (b) Had primary responsibility for handling any of the following:

- \_\_\_\_\_ Acquisition of approval of a parcel man'
- \_\_\_\_\_ Acquisition of a Permit from the Regional Coastal one Conservation Commission;
- \_\_\_\_\_ Litigation concerning constitutionality of zoning laws or consistency with general plan;
- \_\_\_\_\_ Litigation concerning zoning violations;
- \_\_\_\_\_ Matters concerning preparation of, or necessary for, a environmental impact statement pursuant to the Environmental Quality Act of 1970.

2. Library Requirements

The applicant shall have access, on the premises in which the applicant's office is located, to two of the following California Continuing Education of the Bar publications, currently supplemented, or equivalent works;

1. CEB Real Property Law Reporter;
2. Financing Real Property Transactions;
3. Real Property Title Insurance and Litigation;
4. Attorney's Guide to California Construction Contacts and Disputes;
5. Commercial Real Property Lease Practice;
6. Ogden's Revised California Real Property Law, Volume I and II;
7. Eminent Domain Law;
8. Guide to California Subdivisions Sales Law;
9. Condemnation Practice in California;
10. California Mechanics' Liens and Other Remedies;
11. Ground Lease Practice;
12. California Real Estate Secured Transactions;
13. Secured Real Estate Transactions;
14. Secured Real Property Transactions;
15. California Zoning Practice;
16. California Real Estate Sales Transactions;
17. California Residential Landlord-Tenant Practice.

- g. ( ) Worker's Compensation – I am certified as a worker's compensation specialist, **or** I have tried as attorney of record the following three worker's compensation cases within two years preceding this application:

Court \_\_\_\_\_ Name \_\_\_\_\_ # \_\_\_\_\_ Yr. \_\_\_\_\_

Court \_\_\_\_\_ Name \_\_\_\_\_ # \_\_\_\_\_ Yr. \_\_\_\_\_

Court \_\_\_\_\_ Name \_\_\_\_\_ # \_\_\_\_\_ Yr. \_\_\_\_\_

16. I will ( ) or will not ( ) accept evening referrals.

I will ( ) or will not ( ) accept Saturday referrals.

17. In addition to the above information, I provide the following special facts to the Committee for its consideration in connection with this application:

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I certify, under penalty of perjury, under the laws of the State of California, that the above information is true and correct.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

\_\_\_\_\_  
(Please print or type name)

\* \* \* \* \*

Action taken by Board of Directors:

Date: \_\_\_\_\_ Membership approved: \_\_\_\_\_ Other: \_\_\_\_\_

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